

# Annual Report and Certification Tier A Municipal Stormwater General Permit

Municipality  
Information

Municipality: Palisades Park County Bergen

NJPDES #: NJG0149829 PI ID #: 207476

Team Member: Martin Gobbo, Borough Clerk

Date April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Stormwater Pollution Prevention Plan

Have you prepared a Stormwater Pollution Prevention Plan that describes your Stormwater Program?  
Y (  ) N (  )

Does the SPPP include all of the information and items required by the permit (including Attachment A)? Y (  ) N (  )

Is the SPPP signed and dated? Y (  ) N (  ) Date SPPP signed: March 31, 2005

Is the SPPP retained by your Municipal Stormwater Program Coordinator? Y (  ) N (  )

Was the SPPP amended since the last annual report? Y (  ) N (  )

If so, in general terms, what was amended?

## Public Notice

Are you complying with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program?  
Y (  ) N (  )

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

## Municipality Information

Municipality: Palisades Park County Bergen

NJPDES # :NJG0149829PI ID #: 207476

Team Member: Steve Collazoul, Borough Engineer

Date April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Post-Construction Stormwater Management in New Development and Redevelopment

Are you ensuring that any residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management comply with those standards? Y (  ) N (  )

Are you ensuring adequate long-term operation and maintenance of BMPs on property that you own or operate? Y (  ) N (  )

For storm drain inlets that you install, are you complying with the standards set forth in Attachment C of the permit to control passage of solid and floatable materials? Y (  ) N (  )

Have you forwarded a copy of the proposed municipal stormwater management plan required by the permit to the county planning board at least 20 days prior to the date of your public hearing on that plan? Y (  ) N (  )

Date forwarded: March 30, 2005

*[for purposes of this annual report, "municipal stormwater management plan" means a new municipal stormwater management plan, as well as amendments to an existing municipal stormwater management plan]*

Have you adopted a municipal stormwater management plan in accordance with N.J.A.C. 7:8-4? Y (  ) N (  )

Date adopted: April 28, 2005

Status of this plan (if not adopted):

Have you transmitted, within 30 days after adoption, a copy of your adopted municipal stormwater management plan to the county planning board for its information and files? Y (  ) N (  )

Date transmitted: \_\_\_\_\_

Have you forwarded a copy of the proposed municipal stormwater control ordinance(s) required by the permit to the county planning board at least 10 days prior to the date of your public hearing on the ordinance(s)? Y (  ) N (  )

Date forwarded: March 30, 2005

Have you adopted a municipal stormwater control ordinance(s) in accordance with N.J.A.C. 7:8-4?  
Y (  ) N (  )

Date adopted: \_\_\_\_\_

Status of this ordinance(s) (if not adopted): *Pending review by Borough Attorney and Borough Engineer.*

Have you submitted your adopted municipal stormwater management plan and stormwater control ordinance(s) to the appropriate county review agency for approval? Y (  ) N (  )

Date submitted: \_\_\_\_\_

Are your adopted municipal stormwater management plan and stormwater control ordinance(s) approved and in effect? Y (  ) N (  )

Effective date: \_\_\_\_\_

Ordinance number(s): \_\_\_\_\_

Status of adopted plan and ordinance(s) (if not in effect):

Have you:

Placed your approved municipal stormwater management plan and stormwater control ordinance(s) on your website, and notified the Department, the Soil Conservation District and State Soil Conservation Committee? Y (  ) N (  ) N/A (  )

Date you notified the Department: \_\_\_\_\_

**OR**

Submitted your approved municipal stormwater management plan and stormwater control ordinance(s) to the Department, and provided notice to the Soil Conservation District and State Soil Conservation Committee? Y (  ) N (  ) N/A (  )

Date submitted to the Department: \_\_\_\_\_

Are you enforcing your approved municipal stormwater control ordinance(s)? Y (  ) N (  )

Have you granted any variances or exemptions from the design and performance standards for stormwater management measures set forth in your approved municipal stormwater management plan and stormwater control ordinance(s)? Y (  ) N (  )

If yes, does your approved municipal stormwater management plan include a mitigation plan in accordance with N.J.A.C. 7:8-4.2(c)11? Y (  ) N (  )

Did you submit a written report to the county review agency and the Department describing the variance or exemption and the required mitigation? Y (  ) N (  )

Date(s) report(s) submitted to the Department: \_\_\_\_\_

For storm drain inlets not installed by you, are you enforcing compliance with the standards set forth in Attachment C of the permit to control passage of solid and floatable materials? Y (  ) N (  )

If yes, specify whether such compliance is enforced through your stormwater control ordinance(s) or through a separate ordinance (and provide the separate ordinance number):

Are you ensuring adequate long-term operation and maintenance of BMPs on property that you do not own or operate? Y (  ) N (  )

If yes, briefly indicate how this being accomplished (e.g., ordinance requiring operation and maintenance by private entity; operation and maintenance by you or other governmental entity): *Once adopted, municipal stormwater control ordinance provision will require private entities to comply or the Borough will perform the maintenance and charge the private entity.*

Have you reexamined your approved municipal stormwater management plan at each reexamination of your master plan in accordance with N.J.A.C. 7:8-4? Y (  ) N (  )

Date reexamination report adopted: N/A

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

## Municipality Information

Municipality: Palisades Park County: Bergen

NJPDES # : NJG0149829 PI ID #: 207476

Team Member: Martin Gobbo, Borough Clerk

Date April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Local Public Education

### Local Public Education Program

Have you developed a Local Public Education Program? Y (  ) N (  )

Date development of program completed: March 31, 2005

Date of Annual Distribution of Educational Brochure: August 1, 2005

Method of Distribution: Mail to all residents and businesses.

Date of Annual Event: April 16, 2005

Description of Event: Health Fair/Stormwater Outreach

### Storm Drain Inlet Labeling

Have you established a storm drain inlet labeling program? Y (  ) N (  )

Have you divided your municipality into two sectors for the purpose of storm drain inlet labeling?  
Y (  ) N (  )

If "yes," indicate the number of sectors labeled to date:    0        1        2

If "no," please check approximate percentage of storm drain inlets labeled to date:

25%    50%    75%    100%    other (specify) \_\_\_\_%

Have you developed a long term maintenance plan for the storm drain inlet labels? Y (  ) N (  )

Are you implementing your long-term maintenance plan? Y (  ) N (  )

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

## Municipality Information

Municipality: Palisades Park County Bergen

NJPDES # :NJG0149829PI ID #: 207476

Team Member: Marcy S. Beloff, Borough Attorney

Date April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Improper Disposal of Waste

Have you adopted and are you enforcing a:

Pet Waste Ordinance Y (  ) N (  )  
1984

Date adopted: November 13,

Litter Ordinance Y (  ) N (  ) N/A (  )

Date adopted: October 24, 1989

State Litter Statute Y (  ) N (  ) N/A (  )

Improper Disposal of Waste Ordinance Y (  ) N (  )

Date adopted: \_\_\_\_\_

Wildlife Feeding Ordinance Y (  ) N (  )

Date adopted: \_\_\_\_\_

Containerized Yard Waste Ordinance Y (  ) N (  ) N/A (  )

Date adopted: \_\_\_\_\_

Yard Waste Collection Program Ordinance Y (  ) N (  ) N/A (  )

Date adopted: \_\_\_\_\_

Illicit Connection Ordinance Y (  ) N (  )

Date adopted: \_\_\_\_\_

Status of these ordinances (if not adopted): Pending attorney review of NJDEP model Ordinances.

Method(s) of enforcement (e.g., summons, warnings, additional signs, etc.): Fines

Are you distributing the Pet Waste Information Sheets with pet licenses? Y (  ) N (  )

## Yard Waste Collection Program

Have you developed a yard waste collection program? Y (  ) N (  ) N/A (  )

Collection Dates:

October weekly November weekly December weekly Spring Cleanup as needed.

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

Municipality  
Information

Municipality: Palisades Park County Bergen

NJPDES # : NJG0149829PI ID #: 207476

Team Member: Steve Collazual/ Engineer and James Ring, DPW

Date April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Illicit Connection Elimination and MS4 Outfall Pipe Mapping

### Outfall Pipe Mapping

Number of sectors with MS4 outfall pipes mapped to date (please check):  0       1       2

Date first sector completed: August 2005 Date second sector completed: August 2005

### Illicit Connection Elimination Program

Have you developed an Illicit Connection Elimination program? Y (  ) N (  )

Date development of program completed: March 31, 2005

Have you begun the initial physical inspection of all outfall pipes using the Department's Illicit Connection Inspection Report form? Y (  ) N (  )

Number of outfalls physically inspected since May 2<sup>nd</sup> of previous year: \_\_\_\_\_

Number of outfalls found to have dry weather flows during that period: \_\_\_\_\_

Number of outfalls found to have an illicit connection during that period: \_\_\_\_\_

Number of illicit connections found during that period: \_\_\_\_\_

Number of illicit connections eliminated during that period: \_\_\_\_\_

(For any outfalls found to have dry weather flows, a copy of the inspection report shall be submitted with this Annual Report and Certification.)

**Provide the following information for each outfall found to have an illicit connection since May 2nd of previous year.**

Outfall Identifier	Source of Illicit Connection	Date Eliminated





# Annual Report and Certification

Tier A Municipal Stormwater General Permit

Municipality Information	Municipality: <u>Palisades Park</u> County: <u>Bergen</u> NJPDES # :NJG <u>0149829</u> PI ID #: <u>207476</u> Team Member: <u>James Ring, DPW</u> Date: <u>April 29, 2005</u> Effective Date of Permit Authorization (EDPA): <u>April 1, 2004</u>
--------------------------	--

## Storm Drain Inlet Retrofitting

Were all storm drain inlets in direct contact with repaving, repairing, reconstruction or alterations retrofitted or replaced to meet the standard? Y (  ) N (  )

Attach a sheet indicating areas where there were repaving, repairing, reconstruction, or alteration projects.

Attach a list of storm drain inlets that were exempted as a part of these projects.

## Outfall Pipe Stream Scouring Remediation

Have you developed an Outfall Pipe Stream Scouring Remediation Program? Y (  ) N (  )  
 Date development of program completed: March 31, 2005

### Program Status

Location of Outfall Pipe (including alphanumeric identifier)	Repair Start Date	Repair Complete Date
<i>The outfall pipes are checked every 3 months</i>		
<i>No scouring has been detected.</i>		

## Annual Report and Certification

### Attachment

Areas in which there were repaving, repairing, reconstruction, or alteration projects:

- 1) East and West Harwood Terrace - Project completed on October 24, 2004.

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

## Municipality Information

Municipality: Palisades Park County: Bergen

NJPDES # : NJG0149829 PI ID #: 207476

Team Member: \_\_\_\_\_

Date: April 29, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Stormwater Facility Maintenance

Have you developed a Stormwater Facility Maintenance Program? Y (  ) N (  )

Date development of program completed: March 31, 2005

### Catch Basins:

Total number of catch basins that you operate: TBD

Were all catch basins inspected and/or cleaned? Y (  ) N (  )

Total number of catch basins cleaned: TBD

Amount of materials removed from catch basins, if available: \_\_\_\_\_ SELECT UNIT

### Other Stormwater Facilities:

Were all stormwater facilities (e.g., detention basins, filter strips, riparian buffers, infiltration trenches, sand filters, constructed wetlands, wet basins, bioretention systems, low flow bypasses, and stormwater conveyances) that you operate inspected? Y (  ) N (  )

Were any found to be in need of cleaning or repair in order to function properly? Y (  ) N (  )

Was the cleaning performed? Y (  ) N (  ) Were repairs made? Y (  ) N (  )

Describe repair(s) or schedule for repair(s). Attach additional pages as necessary.

## Road Erosion Control Maintenance

Have you developed a Roadside Erosion Control Program? Y (  ) N (  )

Date development of program completed: March 31, 2005

Were any areas of road erosion identified? Y (  ) N (  )

Attach a sheet identifying the locations of road erosion and whether repairs have been made.

Road erosion is minimal in Palisades Park. It consists mainly of pot holes caused by weather, which are patched.

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

## Municipality Information

Municipality: Palisades Park County: Bergen

NJPDES # : NJG0149829 PI ID #: 207476

Team Member: James Ring, DPW

Date: April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## De-icing Material and Sand Storage

Are you currently using an existing permanent structure for de-icing material storage?

Y (  ) N (  ) N/A (  )

If a permanent structure is not yet built, is seasonal tarping being used? Y (  ) N (  ) N/A (  )

If you answered N/A to the above questions, please explain:

If sand is being stored outside, is it set back 50 feet from storm sewer inlets, ditches or other stormwater conveyance channels, and surface water bodies? Y (  ) N (  ) N/A (  )

## Fueling Operations

Are you implementing Standard Operating Procedures for vehicle fueling and receiving of bulk fuel deliveries at maintenance yard operations? Y (  ) N (  ) Date SOP in effect: March 31, 2005

## Vehicle Maintenance

Are you implementing Standard Operating Procedures for vehicle maintenance and repair activities at maintenance yard operations? Y (  ) N (  ) Date SOP in effect: March 31, 2005

## Good Housekeeping Practices

Are you implementing Good Housekeeping Practices for all materials or machinery listed in the Inventory Requirements for Municipal Maintenance Yard Operations (including maintenance activities and ancillary operations)? Y (  ) N (  ) Date practices are in effect: March 31, 2005

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

Municipality Information	Municipality: <u>Palisades Park</u> County: <u>Bergen</u> NJPDES # :NJG <u>0149829</u> PI ID #: <u>207476</u> Date: <u>April 29, 2005</u> Effective Date of Permit Authorization (EDPA): <u>April 1, 2004</u>
--------------------------	---

## Sharing of Responsibilities

For each of the following, indicate if you are relying on another entity to satisfy all or part of any permit requirements. For those you checked "yes," please give additional information on or with the appropriate Annual Report and Certification form (attach sheet if needed).

Statewide Basic Requirement	Relying on another entity?	
	"yes"	"no"
Public Notice	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ensure compliance with RSIS for stormwater management	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipal stormwater management plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipal stormwater control ordinance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Long term operation and maintenance of BMPs (post-construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Storm drain inlet design standard (post-construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Local Public Education Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Storm Drain Inlet Labeling Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pet waste ordinance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Litter ordinance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Improper disposal of waste ordinance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wildlife feeding ordinance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yard waste collection program (including ordinance)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outfall pipe mapping	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Illicit connection ordinance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Illicit connection elimination program	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Street sweeping	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Storm drain inlet retrofitting	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintenance of municipally operated stormwater facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Road erosion control	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Outfall pipe stream scouring	<input type="checkbox"/>	<input checked="" type="checkbox"/>
De-icing and sand storage	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fueling operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vehicle maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Good housekeeping	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Employee Training	<input type="checkbox"/>	<input checked="" type="checkbox"/>

# Annual Report and Certification

Tier A Municipal Stormwater General Permit

## Municipality Information

Municipality: Palisades Park County: Bergen

NJPDES # : NJG0149829 PI ID #: 207476

Team Member: Martin Gobbo, Borough Clerk

Date: April 28, 2005 Effective Date of Permit Authorization (EDPA): April 1, 2004

## Incidents of Noncompliance

For any incidents of noncompliance, identify the steps being taken to remedy the noncompliance and to prevent such incidents from recurring.



# Annual Report and Certification

Tier A Municipal Stormwater General Permit

Municipality  
Information

Municipality: \_\_\_\_\_ County Palisades Park - Bergen

NJPDES # :NJG \_\_\_\_\_ PI ID #: \_\_\_\_\_

Team Member: \_\_\_\_\_

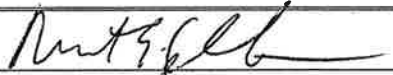
Date \_\_\_\_\_ Effective Date of Permit Authorization (EDPA): \_\_\_\_\_

## Annual Certification

"I certify under penalty of law that this Annual Report and Certification and all attached documents were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate this information. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering this information, the information in this Annual Report and Certification and all attached documents is, to the best of my knowledge and belief, true, accurate and complete.

"I certify that the municipality is in compliance with its stormwater program, Stormwater Pollution Prevention Plan (SPPP) and the NJPDES Tier A Municipal Stormwater General Permit No. NJ0141852 except for any incidents of noncompliance which are identified herein. For any incidents of noncompliance, the Annual Report identifies the steps being taken to remedy the noncompliance and to prevent such incidents from recurring.

"I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."

Signature 

Date 5/2/05

Print or Type Name Martin Gobbo

Print or Type Title Borough Clerk

## WHO MUST SIGN?

Either a principal executive officer or a ranking elected official; or duly authorized representative.

A principal executive officer or ranking elected official of the municipality may assign his or her signatory authority for this Certification to a duly authorized representative, which is a named individual or a title of a position having overall responsibility for the operation of municipal stormwater facilities or municipal environmental matters, by submitting a letter to the Bureau of Permit Management stating said authority and naming the individual or position. The duly authorized representative is the Municipal Stormwater Program Coordinator only if the Coordinator has overall responsibility for the operation of municipal stormwater facilities or municipal environmental matters.